

CITY OF WARDEN

JOB TITLE: Maintenance Worker III

EXEMPT: No

DEPARTMENT: Public Works

REPORTS TO: Public Work Director

LOCATION: City Shop

SUMMARY OF POSITION:

Performs manual laborer and semi-skilled equipment operation in the maintenance repair; and construction of the City's facilities in all divisions of the Public Works Department.

ESSENTIAL JOB FUNCTIONS: (include the following. Other duties may be assigned.)

- Performs assigned maintenance tasks of manual labor.
- Operates vehicles no larger than $\frac{3}{4}$ ton pickup in the transport of equipment and other materials to or from work sites depending on job and division assignment.
- Use a variety of hand and power-operated tools and equipment such as shovels, picks, power saws, drills, janitorial equipment and grounds maintenance equipment.
- Enters and works in confined areas of limited access such as open basins, open ditches, pump stations and reservoirs.

OTHER JOB FUNCTIONS:

- Performs basic scheduling, record keeping (paper and electronic), inventory work and filing documents related to work performed.
- Works under the direction of the Maintenance I and Maintenance II workers.
- Subject to call back for emergency conditions.
- Performs other duties as assigned.

WORKING CONDITIONS:

ENVIRONMENT: Work is primarily performed outside in varying weather conditions for extended periods of time; to include, but not limited to, temperatures ranging from 120 to -40 degrees, winds up to 80 mph, blowing dust, precipitation including rain, snow, sleet, hail.

PHYSICAL: While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk and hear. The employee frequently is required to stoop, kneel, crouch, or crawl. Occasionally required to stand, walk, sit, and climb or balance. Frequently lifts and/or moves in excess of 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

HAZARDS: Risk physical hazards from mechanical and electrical equipment. Exposure; to traffic, dust, noise, confined spaces, generated gases, and varying structures and properties.

MINIMUM QUALIFICATIONS: (The minimum amount of knowledge and ability required to be hired into the job.)

- Safety practices and procedures applicable to assigned work.
- Occupational hazards and safety precautions applicable to assigned work.
- Care, maintenance, and safe operation of assigned equipment.

ABILITY TO:

- Read and understand Basic English.
- Operate assigned equipment skillfully, safely and in conformance with applicable laws and regulations.
- Direct potential repairs and report situations to supervisor.
- Perform heavy manual labor for extended periods, often in adverse weather conditions.
- Understand and carry out written and oral directions.
- Work under general supervision in performing simple repetitive, assigned duties.
- Establish and maintain effective working relationships with supervisors, other employees and public.
- To enter and work in confined spaces (e.g. manhole, vaults).
- Perform the essential functions of the job.

EDUCATION & EXPERIENCE: (Any equivalent combination of education and experience which provides the applicant with the knowledge, skills and abilities required to perform the job.)

- High school diploma or G.E.D.

LICENCES, CERTIFICATES, AND OTHER REQUIREMENTS: (Certain licenses and certificates, if required, may be acquired on the job as agreed upon by the City and employee.)

- Valid Washington State driver license.
- Washington State Flagger Certification.
- First Aid/CPR Certification.
- CDL Class B endorsement. (Not require)
- Pesticide License. (Not required)

REVIEWED BY:

DATE:

APPROVED BY:

DATE:

EMPLOYEE SIGNATURE:

DATE:

